



24 March 2020

Dear Parents/ Guardians,

**Social Responsibility in Safeguarding the Well-being of our School Community**

1. As Term 2 commences, we are mindful of the rapidly developing COVID-19 situation and we have stepped up measures in school to keep your child/ward safe. The additional precautionary measures in our school include:
  - a. Students and staff who have travelled overseas during the March holidays will not report to school for 14 days upon their arrival to Singapore.
  - b. CCAs and school-based after-school programmes will be suspended until 5 Apr 2020.
  - c. Students will adopt an assigned fixed seating arrangement in classrooms and in the canteen.
  - d. Students will carry out a daily wipe-down routine for spaces that they have used.
  
2. To further safe-guard our school community, we seek your assistance in the following:
  - a. If any household member(s) has returned from overseas within the past 14 days and develops a fever or starts to display flu-like symptoms, please ensure that he/she gets necessary medical attention as soon as possible.  
  
While waiting for the outcome of medical diagnosis, we seek your understanding and cooperation in **informing us immediately and keeping your child/ward at home**. Please be assured that the school will minimise disruption to your child's learning by making arrangements for Home-Based Learning.
  
  - b. Please remind your child to exercise good personal hygiene practices, social responsibility and safe distancing measures **even when they are not in school**. Students are strongly encouraged to avoid crowded places, gatherings and situations of prolonged mixing that could increase the risk of inter-class or inter-school transmission.
  
3. We all play an important part in times of crisis. Your vigilance and assistance will help us to keep our school as a safe place for learning for all. Together, we can get through this.

  
Mr Seet Tiat Hee  
Principal