



6 October 2022

Dear Parents/Guardians,

END OF TERM 4 – KEY EVENTS, PROGRAMMES AND NOTIFICATIONS

LAST LAP OF SCHOOL TERM

1. As we approach the end of the final school term of 2022, I would like to take this opportunity to express my heartfelt thanks to everyone in Crest Secondary for working diligently to ensure that teaching and learning continues for every Crestan to move a step closer to achieving their goals and dreams.
2. With the gradual return to normalcy after 2 years of Covid-19 restrictions & SMM, there are several special programmes planned for our students in the final quarter of the year. The Secondary 4 Graduation Ceremony will take place on 10 Oct 2022, after the last paper of the GCE N level examinations. As for the Secondary 3 students, the last day of school will be on Fri, 21 Oct. Thereafter, they will be embarking on the unique Industry Experiential Programme (IEP) right after Deepavali from 25 Oct to 20 Nov 2022.
3. The last day of school for Secondary 1 and 2 students has been scheduled on Thursday, 27 October. We are counting on our Sec 2 students to come back to school between 31 Oct and 4 Nov to prepare for the Crest Immersion Programme engagement sessions with Primary 6 students. They will also be trained as student ambassadors for the important Crest Open House 2022 and Pre-Registration Exercise.
4. Please refer to the summary of key events in Annex A.

ASSESSMENT MATTERS

PARENT-TEACHER STUDENT CONFERENCE (PTSC) FOR SECONDARY 1 TO 3

5. Similar to 2021, this year’s PTSC for Secondary 1 to 3 will be conducted via blended modes of communication, i.e. face-to-face or audio/video conference calls. A letter will be sent via Parents Gateway for you to book a PTSC slot with your child’s/ward’s form teachers. The dates of the PTSC are as follows:

Level	Date	Timing
Secondary 1 and 2	28 October (Friday)	8 a.m. to 4 p.m.
Secondary 3*	21 November (Monday)	8 a.m. to 4 p.m.

**Secondary 3 students will be involved in the Industry Experiential Programme from 25 October to 20 November.*

6. During the PTSC on **28 Oct (Fri)**, Secondary 2 students will receive the results of their ITE Skills Subject Certificate (ISSC) subject combination allocation, which will also be posted on the school’s website and notice board. Students who wish to appeal for a change to another ISSC subject combination must provide a good reason. The appeal form (link available on the school website) must be submitted online by **4 Nov (Fri)**, and the appeal outcome will be made known to parents by **18 Nov (Fri)**.

RELEASE OF GCE N-LEVEL EXAMINATION AND ITE SKILLS SUBJECT CERTIFICATE (ISSC) RESULTS

7. The tentative date for the release of the GCE N-Level Examination results, ISSC Statement of Results and ISSC Certificate will be between **19 Dec (Mon)** and **21 Dec (Wed)**. The exact date and time will be announced by MOE through the media.

STUDENT MATTERS

CCA TRAINING SCHEDULE

8. CCA sessions will take place for certain CCAs in November and December. A Parents Gateway notification will be sent to the parents of students involved in these CCA sessions.

CREST IMMERSION PROGRAMME FOR PRIMARY 6 STUDENTS

9. As part of our outreach efforts, there will be engagement sessions in our school for Primary 6 students. These will be held from **1 Nov (Tue) to 4 Nov (Fri)**. Selected Secondary 2 and 4 students will interact with the Primary 6 students.

OPEN HOUSE AND PRE-REGISTRATION EXERCISE FOR PRIMARY 6 STUDENTS

10. This year, the school will be holding an Open House & Pre-Registration Exercise for Primary 6 students posted to the N(T) course from **23 Nov (Wed) to 26 Nov (Sat)**. Selected Secondary 1, 2, 3 and 4 students will be involved in the event, including preparatory work on **22 Nov (Tue)**. Parents/Guardians will be informed of their child's/ward's involvement in the event via Parents Gateway at a later date.

YEAR-END SCHOOL HOLIDAYS

11. The school's opening hours during the year-end school holidays will be from 8.00 a.m. to 4:30 p.m. from Mondays to Fridays. Our teaching staff will have their protected year-end school holidays from 1 Dec (Thu) to 20 Dec (Tue). During the protected time, teachers may not be contactable.
12. Students who need to enter the school for games and recreation must be in proper school or CCA attire with proper school shoes. Students not in proper school or CCA attire **will not** be allowed into the school premises.

INSTRUCTIONS FOR 2023

SCHOOL UNIFORMS AND TEXTBOOKS

13. The ordering of school uniforms and textbooks will be done both online and in-person. More details, including the school uniform and textbook price lists, will be sent to parents/guardians via Parents Gateway at a later date.

MOE FAS 2023

14. The application form for the MOE FAS 2023 has been distributed to your child/ward. The deadline for submission is on **17 October 2022**, Monday, either through the Admin Office or via email at moe_fas@crestsec.edu.sg.

SCHOOL STARTING AND DISMISSAL TIMES

15. The school starting and dismissal times in 2023 will be as follows:

Day	2023 School Starting Time	2023 School Dismissal Time	
		Secondary 1 and 2	Secondary 3 and 4
Monday	7:55 a.m.	3:15 p.m.	3:15 p.m.*
Tuesday	7:55 a.m.	2:45 p.m.	3:15 p.m.*
Wednesday	7:55 a.m.	2:45 p.m.	2:45 p.m.
Thursday	7:55 a.m.	2:45 p.m.	3:15 p.m.*
Friday	7:55 a.m.	12:45 p.m.	12:45 p.m.

*Sec 3 & 4 Classes will have one shorter day on either Mon, Tue or Thur. Parents are to check the students' TT for details.

16. **All students are expected to be in school on 3 January 2023 (Tuesday) by 7:55 a.m.** They are to be in proper school attire and hairstyle. Failing which, they may not be allowed to join their class.

ONE-WAY MORNING SHUTTLE BUS SERVICE

17. The school will continue with the free one-way morning shuttle bus service in 2023 for students who reside in the Queenstown - Buona Vista - Clementi, Yew Tee - Choa Chu Kang, and Jurong West - Pioneer areas. The shuttle bus services will run from **3 January 2023 (Tuesday)**. Details of the one-way shuttle bus service routes can be found in **Annex B** or on the school's website.

FINAL NOTE

18. We started our 10th Anniversary celebrations with the level-wide Strava walk in July, and unveiled the 10th Anniversary logo on a banner on 8 August 2022. We will continue to celebrate our 10 years of establishment and achievements in the first semester of 2023, and culminate in a finale in May 2023. More information will be provided in the 2023 Term 1 Letter.

19. I thank all parents/guardians for your trust and cooperation with our teachers throughout this year and look forward to working with you in the coming year. Wishing all parents/guardians and students a restful and revitalising year-end break!

Yours sincerely,

Mr Seet Tiat Hee
Principal

(This is a computer-generated letter. No signature is required.)

**SCHEDULE OF KEY SCHOOL EVENTS AND PROGRAMMES
(OCTOBER – DECEMBER 2022)**

Date	Event / Programme
11 Oct (Tue) (9.00 – 11.00 am)	Make-up exams for ISSC subjects (Only for Sec 4 students who missed their ISSC exams due to valid reasons)
21 Oct (Fri)	Last Day of School for Sec 3
21 Oct (Fri)	Lockdown Drill & Evacuation Exercise. Early dismissal for Sec 1 - 3 at 12pm
25 Oct – 20 Nov (Tue – Sun)	Industry Experiential Programme (IEP) for Sec 3 students
27 Oct (Thu)	Last Day of School for Sec 1 and 2
28 Oct (Fri)	Sec 1 and 2 Parent-Teacher Meeting (Sec 2 students will also receive the 2023 Sec 3 ISSC allocation results)
31 Oct (Mon)	Preparation & Setting up of Crest Immersion Programme (Selected students will be involved)
31 Oct -22 Nov (Mon-Fri)	3E Programme (for selected students only)
1 Nov – 4 Nov (Tue – Fri)	Crest Immersion Programme for Pri 6 Students (Selected students will be involved in interacting with the Pri 6 students)
21 Nov (Mon)	Sec 3 Parent-Teacher Meeting
22 Nov (Tue)	3E Programme Assessment (for selected students only)
22 Nov (Tue)	Preparation for Crest Open House & Pre-Registration Exercise (Selected Students involved will be informed)
23 Nov – 26 Nov (Wed – Sat)	Crest Open House & Pre-Registration Exercise
19 Dec – 21 Dec (Mon – Wed)	Release of GCE N-Level results, ISSC Statement of Results and Certificate (Sec 4 students only) <i>The exact date and time will be announced by MOE. Please refer to the mainstream media, school website or Facebook for the announcement.</i>
3 Jan 2023 (Tue)	Start of New School Year (School Reporting Time: 7:55 a.m.)

ONE-WAY SHUTTLE BUS SERVICE ROUTES

ROUTE A – CHOA CHU KANG DRIVE TO CREST SECONDARY SCHOOL

1st Pick-up Time #	2nd Pick-up Time #	Description of Pick-up points
7:00 am	7.05 am	<u>Pick-up point #1:</u> Choa Chu Kang Drive, Bus Stop opposite Yew Tee MRT Station Bus Stop ID: 45329
7:05 am	7.10 am	<u>Pick-up point #2:</u> Choa Chu Kang pick-up point (Opposite Warren Condominium) Exit C from Choa Chu Kang MRT, walk along pedestrian access route to Bus Bay No. 1
7:30 am	7.35am	<u>Drop-off point</u> Crest Secondary School, Jurong East Street 24, S609561

ROUTE B – PIONEER ROAD NORTH TO CREST SECONDARY SCHOOL

1st Pick-up Time #	2nd Pick-up Time #	Description of Pick-up points
7:05 am	7.10am	<u>Pick-Up Point #1:</u> Pioneer Road North Bus Stop in front of Block 840 (Bus Stop ID: 27329)
7:07 am	7.12am	<u>Pick-Up Point #2:</u> Jurong West Avenue 4 Bus Stop in front of Block 704 (Bus Stop ID: 22369)
7:10 am	7.15am	<u>Pick-Up Point #3:</u> Jurong West Avenue 4 Bus Stop in front of Block 734A (Bus Stop ID: 22349)
7:15 am	7.20am	<u>Pick-Up Point #4:</u> Jurong West Street 75 Bus Stop in front of Block 749 (Bus Stop ID: 27381)
7:20 am	7.25am	<u>Pick-Up Point #5:</u> Jurong West Avenue 5 Bus Stop in front of Block 861 (Bus Stop ID: 27439)
7:25 am	7.30am	<u>Pick-Up Point #6:</u> Jurong West Avenue 3 Bus Stop in front of Block 273B (Bus Stop ID: 27459)
7:35 am	7.40am	<u>Drop-off Point:</u> Crest Secondary School Jurong East Street 24, Singapore 609561

ROUTE C – COMMONWEALTH MRT STATION TO CREST SECONDARY SCHOOL

1st Pick-up Time #	<u>2nd Pick-up Time #</u>	Description of Pick-up points
7:00 am	7.05am	<u>Pick-Up Point #1:</u> Commonwealth Avenue Bus Stop at Commonwealth MRT Station (Bus Stop ID: 11161)
7:05 am	7.10am	<u>Pick-Up Point #2:</u> Commonwealth Avenue Bus Stop opposite Block 43 (Bus Stop ID: 11181)
7:10 am	7.15am	<u>Pick-Up Point #3:</u> Commonwealth Avenue West Bus Stop at Buona Vista MRT Station (Bus Stop ID: 11191)
7:20 am	7.25am	<u>Pick-Up Point #4:</u> Commonwealth Avenue West Before Clementi MRT Station Pick-up Point in front of Block 450
7:35 am	7.40am	<u>Drop-off Point:</u> Crest Secondary School Jurong East Street 24, Singapore 609561

Notes:

- *Bus will leave the start point promptly. Please arrive at the pick-up points 5 minutes earlier than stipulated time.*
- *Bus will pick students up at the respective designated time, and will not wait for students who are late.*
- *Bus Pick-Up time may be subject to change.*